

**Product Person Name:** Mohit Pinjani

**POD Name:** Product Delivery - POD2

**Closing Date:** 23rd April 2022

**Version:** 01

**Impacted Apps:** Job panel

**KPIs (Key Performance Indicator):** NA

**User Stories**

* As a job panel user, I want all the Turbohire jobs in the active list to be automatically inactive after every 2 months.
* As a job panel user, I want to receive an internal notification email every 30 days for Expertrons jobs so that I can act upon them and put them into the existing active list or shift them to the inactive list.

**Feature Details**

As a job panel user, I want all the Turbohire jobs in the active list to be automatically inactive after every 2 months.

**Detailed Description**

1. At present, all the jobs remain active till manually they are moved to the inactive bucket for jobs added through job panel
2. As for turbohire, the job remains in active bucket indefinitely as there is no condition and process to move job from Active to Inactive bucket
3. In our system after 2 months, we will automatically move all the turbohire jobs in the active list to the inactive list.
4. We will put validations in our system so that all the turbohire jobs present in the active list for 2 months , will be automatically moved to the inactive list.

**Validations for Turbohire jobs**

1. Before automatically moving all the turbohire jobs to the inactive list, we will wait for 60 days.
2. Day 1 = job added to the active list.
3. We will not move jobs to the inactive list if,
   * 1. Active jobs < = 60 days
4. If jobs in the active list > 60 days,
   1. Move jobs from active to the inactive list.

**Acceptance Criteria**

1. All the jobs moved from the active to the inactive list will also affect the job panel on the application side.
2. Jobs that are in the active list are shown on the application side as well.
3. This will also affect the changes in the backend database. Jobs will move to an inactive bucket list in the backend.

**Feature Details**

As a job panel user, I want to receive an internal notification email every 15 days for Expertrons jobs so that I can act upon them and put them into the existing active list or shift them to the inactive list.

**Steps**

**CRM → Job panel → Jobs → Active Jobs → Edit**

**Detailed Description**

1. At present, job panel users have to keep on checking on all the active jobs.
2. There will be an email notification sent to users of the job panel notifying them about the jobs in the active list.
3. A single group email id will be created for all the job panel users (HR/Admin) on which the email would be sent.

**Validations for Expertrons jobs**

1. Every 15 days, an email notification will be sent to the users of the job panel.
2. A job can be created and added to the active or inactive list.
3. Day 1 = job added to the active list.
4. We will not send an email if,
   * 1. Active jobs = 15 days
5. If jobs in the active list > 15 days,
   1. Send email to the job panel users.
6. In the mail triggered, it will contain all the list of jobs which are active will be added to the mail by the user in last 15 days
7. The mail will be only triggered once

**Acceptance Criteria**

1. All the jobs moved from the active to the inactive list which will also affect the job panel on the application side
2. Jobs will move from active to the inactive bucket in the backend.
3. Jobs remaining in the active list will show on the application side and will remain in the active bucket in the backend.

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